



WATONGA CITY COUNCIL AGENDA

July 16, 2019

In accordance with the Oklahoma Open Meeting Law, this Agenda was posted July 12, 2019 Prior to 5:00 PM. at the Watonga City Hall, on the door of the City Clerk's office, located at 117 North Weigle, Watonga Oklahoma.

The City Council of the City of Watonga will meet at 6:00 PM on Tuesday, July 16, 2019 in the Council Room of the Watonga City Hall, located at 117 North Weigle, Watonga, Oklahoma for a regular scheduled meeting.

- **Invocation & Pledge of Allegiance:**
- **Council Present:**
- **Declaration of Quorum:**

CONSENT AGENDA

- Approval of minutes** of the last regular meeting held July 2, 2019
- Approval of the end of the monthly reports** from the EMS, Fire Department, Library, Police Department and Treasurer.
- Approval of the financial reports** from RS Meacham CPA.

ACTION AGENDA

- Consideration, Discussion and Action:** To open bids for the roof repair of the Armory Building and award the winning bid or refer the bids to the Building Committee for review and return a recommendation to the City Council.
- Consideration, Discussion, and Information:** To inform the Council of the new bid specifications for the Liberty Theater Marquee and to inform the Council that this bid has been advertised as per recommendation of the Building Committee.
- Consideration, Discussion and Action:** A request from Dayla Luetkemeyer for permission for the 2019 Cheese Festival to be held October 11 and 12, 2019. Mrs. Luetkemeyer and others from the Cheese Festival Committee will continue to meet with City Department Heads to coordinate the use of City resources.
- Consideration, Discussion and Action:** A request from Dayla Luetkemeyer to confirm the use of the Armory Building for the Cheese Festival event.
- Consideration, Discussion, and Action:** A request from Teresa France and Shyla Kourt with the Cheese Festival, to approve plans to arrange all the food vendors in front of the pocket park with tables and chairs to create a "Food Court".

6. **Consideration, Discussion, and Action:** A request from Teresa France and Shyla Kourt with the Cheese Festival, to approve plans for a Flea Market across the street from the Ferguson Museum.
7. **Consideration, Discussion, and Action:** The recommendation of the Building Committee to renew the lease agreement with the Mercy Clinic for \$1200.00 per month. The building is 3780 square feet. This calculate to approximately 0.32 (31.7 cents) per square foot. Currently they pay \$750.00 per month. This lease agreement will begin October 1, 2019 and end October 1, 2020.
Legal description: the North 42 feet of the East 40 feet of Lot 17 and the North 42 feet of Lot 18 and the West 45 feet of Lot 2 all of and in Block 37 of the City of Watonga, with the building thereon erected and known as 203 North Weigle in the City of Watonga Oklahoma.
8. **Consideration, Discussion and Action:** To approve an Auditor's Contract with FSW&B CPAs-PLLC as recommended by RS Meacham CPA. Last year's audit cost \$11,100.00.
9. **Consideration, Discussion and Action:** To proceed with an Income Survey for a Community Development Block Grant from Northern Oklahoma Development Authority. This will require contacting 375 occupied households as specified by a random number process. The surveyor will ask the number of occupants in the household and if the income is above or below a specific amount. This survey is two simple questions. The average income level for the community is derived from the results of this survey. As it may take several attempts either by phone or in person, to contact some households, it might require approximately 80 hours of employee time. Some of this time may have to be after regular working hours.
10. **Consideration, Discussion, and Action:** For Steve Whitlock with Oklahoma Municipal Management Service to present the details and explain the charges for the different services that OMMS provides.
11. **Council Comments:**
12. **Mayor Comments:**
13. **Adjourn:**

Verlen Bills, City Clerk