



# WATONGA CITY COUNCIL MINUTES

## April 16, 2019

*In accordance with the Oklahoma Open Meeting Law, this Agenda was posted April 12, 2019 Prior to 5:00 p.m. at the Watonga City Hall, on the door of the City Clerk's office, located at 117 North Weigle, Watonga Oklahoma.*

**The City Council of the City of Watonga will meet at 6:00 p.m. on Tuesday, April 16, 2019 in the Council Room of the Watonga City Hall, located at 117 North Weigle, Watonga, Oklahoma for a regular scheduled meeting.**

### **Swearing in of City Clerk &**

**Council members: Bill Seitter, Ryan Bruner, Lindsey Doyel, and Julie Almaguer.** Municipal Judge Blayne Allsup swore in new City Clerk, Council Members, and Mayor.

- **Invocation & Pledge of Allegiance:** Mayor Olsen gave the invocation and led the council in the Pledge of Allegiance
- **Council Present:** Bill Seitter, Kendra Baker, Ryan Bruner, Lindsey Doyel, Allan Cowan, Julie Almaguer, Mina Green
- **Declaration of Quorum:** Quorum present

### **CONSENT AGENDA**

**a. Approval of minutes of the last regular meeting** held April 2, 2019 Cowan made the motion, seconded by Baker. Olsen called for the vote.

Ayes: Baker, Cowan, Green

Nays: none

Motion carried.

**b. Approval of the monthly reports** from EMS, Fire, Library, Police, and Treasurer. Cowan made the motion, seconded by Baker. Olsen called for the vote.

Ayes: Seitter, Baker, Bruner, Doyel, Cowan, Almaguer, Green

Nays: none

Motion carried.

**c. Approval of the financial reports** given by Dacia Phillips of RS Meacham CPA and Advisors. Tabled until next meeting

### **ACTION AGENDA**

1. **Consideration, Discussion, and Action:** to accept Councilman Robert Spencer's resignation. Baker called for the vote, seconded by Cowan. Olsen called for the vote.

Ayes: Seitter, Baker, Bruner, Doyel, Cowan, Almaguer, Green

Nays: none

Motion carried.

2. **Consideration, Discussion, and Action:** to elect a City Council President. Baker made the motion to elect Bill Seitter as City Council President. Cowan seconded the motion. Olsen called for the vote.

Ayes: Seitter, Baker, Bruner, Doyel, Cowan, Almaguer, Green

Nays: none

Motion carried.

3. **Consideration Discussion and Action:** regarding the request from Andy Barret to form a committee to make recommendations for new business incentives for Main and Noble economic development. Barret was not present at the council meeting. Tabled.

4. **Consideration, Discussion, and Action:** to approve Ordinance 654 amending the City Code Section 9-203, concerning vendor fees. Webber stated that this is setting the Vendor fee to \$15.00 per month or \$120.00 per year. It adds food vendors to the list of those that are taxed and sets a separate fee for them from the itinerant merchants. Cowan made the motion, seconded by Seitter. Olsen called for the vote.

Ayes: Seitter, Baker, Bruner, Doyel, Cowan, Almaguer, Green

Nays: none

Motion carried.

5. **Council Comments:** Baker stated that she had given all the council members a copy of a complaint that she had received from a police officer. She is not sure whether or not the committee needs to meet to address this.

Baker stated that she had also received complaints regarding Amanda Black moving to the Light and Water office. She said that the Mayor had said that she was not doing any of the business for the Light and Water department but there are complaints of her being over there so she is wanting an explanation as to why she was put in that office. She would also like to know what is going to happen moving forward since we had went out for applications for the Finance Director position. Olsen stated that he will not fill that position at the present time. He is waiting until the special election regarding switching the City's form of government from Aldermanic to City Manager. If it the citizens vote for the change to City Manager form of government the Finance Manager Job will technically be the City Manager's job, he does not want to put someone over there for such a short period of time. He goes on to say that Black is over there because it is unused office space for her to do the work she is doing. Baker asked what work she was doing. Olsen advised that she sends the payroll information to Meacham's, she also does the pensions and insurance. Jacks stated that she is also printing purchase order checks for all the vendors. Baker asked what Blacks title now was. Olsen stated that she is still Administrative Assistant until there is a committee to designate her a new title. Cowan stated that he has been approached by citizens who voted in the election that feel that she has been made a spot since she was not elected into the City Clerk position. Seitter interjects that he believes that we are getting into some areas that do not need to be addressed in public regarding personnel. He stated that it is his understanding that anything that is brought up in council needs to be on the agenda to be discussed, unless it

has happened between the time the agenda is posted and the meeting. Olsen stated that that is correct. Baker stated that she would turn in a request to discuss this on the next agenda.

Bruner asked if we have assigned council members to committees yet. Olsen stated yes, it was not completed in time to have input in the council packets but we would provide them with copies. He also asked when he would be receiving a city ordinance book and if it had been made digital yet. Olsen stated that it is still the same book, as of now it has not been made available online but it is available on a thumb drive.

6. **Mayor Comments:** Olsen advised that there had been a meeting with the Army Corp of Engineers regarding property on the East side of town where the floodways are, he asked Tallant to inform the council of that situation. Tallant stated that about a year ago he started the process of getting the floodways on the east side of town surveyed, so we can advise people that are living over there what the base flood elevation is. An engineer has come out a surveyed the area the Army Corp of Engineers is in possession of that data and they are going to start a study which will not only involve the survey data but the hydrology of the area, meaning when rain falls two mile from here how much ends up on the east end of town and how do we get it to flow south to the river from there. They are going to do this for us for no cost. Once they get the data to us we will submit the data to FEMA requesting a map amendment which is an amendment to the FEMA flood plain map. We are hoping the properties that are currently in a flood plain we will be able to take out. Army Corp said that we should get their report by the end of June, and get it submitted to FEMA.

7. **Adjourn:** Seitter made the motion, seconded by Baker. Olsen called for the vote.  
Ayes: Seitter, Baker, Bruner, Doyel, Cowan, Almaguer, Green

Nays: none

Motion carried.

Gary Olsen, Mayor

Verlen Bills, City Clerk